**PEER EDIT – Research Paper** Author of the research paper \_\_\_\_\_\_\_

**FORMATTING** Editor of the research paper \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the writer**:   
1. What is the thesis?

2. What in particular do you want the reviewer to check?

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**For the reviewer:** **Write answers on the back of this sheet if necessary, and on the draft. Put a check next to the requirement for the research paper. Feel free to write any comments you have…**

***Part 1***

**1. MLA FORMAT:**

\_\_\_\_\_\_ Title page

\_\_\_\_\_\_ Name

\_\_\_\_\_\_ Date

\_\_\_\_\_\_ Title

\_\_\_\_\_\_ Teacher Name

\_\_\_\_\_\_ Assignment

\_\_\_\_\_\_ Header on page with name and page #

\_\_\_\_\_\_ Works Cited with header and correct spacing and indentations

\_\_\_\_\_\_ at least 5 paragraphs long

**2. INTRODUCTION**

\_\_\_\_\_\_ Thesis statement without I, me, my, you…

\_\_\_\_\_\_ Good introduction

**3. PARAGRAPHS/CONTENT:**

\_\_\_\_\_\_ 3 clear body paragraphs \_\_\_\_\_\_ Organized Paragraphs?

\_\_\_\_\_\_ Paragraph 1 stays on topic

\_\_\_\_\_\_ Paragraph 2 stays on topic \_\_\_\_\_\_ Do all topics relate to main topic?

\_\_\_\_\_\_ Paragraph 3 stays on topic

**4. MECHANICS:**

\_\_\_\_\_\_ Spelling \_\_\_\_\_\_ Punctuation

\_\_\_\_\_\_ Grammar \_\_\_\_\_\_ Spacing (double)

\_\_\_\_\_\_ Correct Margins \_\_\_\_\_\_ Font (Times New Roman) like what is on this paper!!

***Part 2:***

**You will be looking only for corrections in grammar or spelling; using the following grammar checklist, correct the paper for any and all mistakes.**

1. Read through the entire paper and look at all of the words that end with –s. Check and make sure that the writer didn’t forget to make a possessive –s. On the paper, put ’s (apostrophe s) anywhere where it is needed.

2. Read through the entire paper and look for any sentence that begins with the following words: when, because, since, if, although, after, even though, while, in order that. First, make sure these sentences are not fragments. Second, make sure there is a comma after the subordinate clause.

3. Check for sentences beginning with the word “So.” Get rid of the word. It probably isn’t needed.

4. Cross out any dead words, suggest how the writer can avoid these words.

5. Read through the entire paper. Mark all uses of the words “they” and “their,” and make sure that the antecedents are plural.

6. Read the entire paper and make sure that all sentences make sense. Mark sentences that don’t make sense and suggest how the writer can change them.

7. Read the entire paper again and make sure that all words are spelled correctly. Circle words that are questionable. Check for common misspelled words: then, than, effect, affect, its, it’s, their, there, to, too, two.

8. Check all quotes. Make sure that they are not by themselves and that they have MLA citation. Make sure that the sentences are punctuated correctly, and make sure that the page numbers are done right.

9. Make sure that all the book titles (Brave New World) are always italicized.

10. Read through the entire paper and check every time the writer uses the word “that”. Make sure it shouldn’t be who.

11. Check every comma in the paper, and make sure that they are bringing together two complete sentences.

12. Check all of the following words: **and, but, so, for, or**. Make sure that there isn’t a comma needed. Ask me if you are not sure. If these words are bringing together two complete sentences, then use a comma.

13. Read the paper one last time and make sure that there are no other mistakes that you can identify. Check for transitions, double negatives, verb forms, subject-verb agreement, and so on. Help the writer get an A.